

Date: 16.12.2023

Circular

Expression of Interest (EOI) for appointment of Franchisee /Dealership for Retail Petroleum Outlets in Assam, Meghalaya, Nagaland, Manipur and Arunachal Pradesh under Dealer Owned Dealer Operated (DODO) Model

Assam Gas Company Limited (AGCL), A Govt. of Assam Undertaking, is engaged in the business of distribution of Piped Natural Gas and CNG in Upper Assam Geographical area. AGCL intends to set up number of Combo /Multi Fuel Retail Outlet in the states of Assam, Meghalaya, Nagaland, Manipur and Arunachal Pradesh for sale of MS (Petrol), HSD (High Speed Diesel), CNG (Compressed Natural Gas), and Lubricants. EVCS (Electric Vehicle Charging Docks) and Retail Outlet way side amenities may be considered wherever feasible.

Sealed Applications superscribing the location name with duly filled up Land Details (Annexure-1) and Main Application Form (Annexure 2) along with supporting documents are invited from interested applicants having land and meeting the below mentioned criteria:

1. The interested applicant must be an Indian Citizen and resident of state in which the application is applied for.
2. Age not less than 18 years and not more than 60 years (Attach proof of age by copy of 10th Standard Board Pass Certificate /Pan Card /Birth Certificate /Passport /Affidavit for Age /Voter ID Card)
3. The Offered land should have clear and marketable title
4. Frontage of the plot should be abutting National Highway /Main Road /Service Road
5. The application should be enclosed with duly filled land details as enclosed in Annexure 1 and Dealership Main Application form as Annexure 2
6. **Education:** Applicant should have minimum education qualification as Matriculate (Examination conducted by a Recognized Board)
7. **Finance:** Funds required for eligibility will be Rs 150 Lakh. The funds can be in following forms:
 - Funds in Savings account, Deposits with Banks /Registered Companies /Postal Schemes /Shares of Listed companies /Mutual Funds /Comfort letter from Bank)

The above details are to be given by the candidates with copies of relevant documents

The amount mentioned is only for eligibility criteria, while the actual funds required may vary from case-to-case basis depending on the plot size and facilities.

8. **Net Worth Certificate:** Applicant must submit Net Worth Certificate in CA Letter Head duly sealed and signed by Chartered Accountant with UDIN.
9. **Land:**
 - a) Applicants should have a suitable plot of land by way of ownership or long-term lease for a minimum period of 30 Years and the lease agreement should allow provision for setting up of a Multi Fuel Retail Outlet. Furthermore, the lease agreement should have a sub-lease clause for sub leasing the land in favour of AGCL.

- b) The Applicants should furnish the below mentioned documents in support of their ownership:
- Jamabandi /Chitha Copy, Revenue Receipt, Non-Encumbrance Certificate (NEC), Legal Search Report from a lawyer confirming the title (in AGCL format), Trace Map, Land Holding Certificate
 - Certified Copy of the Registered Sale Deed/Registered Gift Deed
 - Certified Copy of Registered Lease Deed for a period of 30 years (in AGCL Format)
 - Any other type of Documents as required by AGCL
- c) The Plot size should be around 2000 Square Meters preferably with a frontage of 45 Meters
- d) Land offered must be meeting the norms of Statutory Authorities like the NH /SH /PWD /Town Planning etc.
- e) Plots having square and rectangular dimensions would be given preference
- 10) Application of candidates having Dealership of other OMC's (Oil Marketing Companies) in their name will not be considered.
- 11) **Statutory Approvals /Licenses:** Selected Dealer shall be responsible for obtaining all statutory approvals /licenses such as CCOE-Initial and Final, NH approval (if required), DM NOC (District Magistrate NOC) etc., which are necessary for operation of a Multi Fuel Outlet.
- 12) **Application Fee:** Non-Refundable Application fee of Rs 5000/- (Rupees Five Thousand Only) in form of Demand Draft in Favor of Assam Gas Company Limited, payable at Duliajan should be submitted along with the Application.
- 13) **Non-Refundable Signing Fee:** Non-Refundable Signing Fee of Rs 1.5 Lakhs (Rupees One Lakh Fifty Thousand) in form of Demand Draft/RTGS/Online Payment/Cheque at par in Favor of Assam Gas Company Limited, payable at Duliajan should be submitted before issuance of LOA (Letter of Acceptance)
- 14) **Fixed Fee:** Fixed Fee of Rs 20 Lakhs (Rupees Twenty Lakhs) in form of Demand Draft/RTGS/Online Payment/Cheque at par at Par in favor of Assam Gas Company Limited payable at Duliajan before the signing of Franchisee/Dealership Agreement
- 15) Applicant has to submit the NH Feasibility report if the land falls on National Highway along with the application
- 16) AGCL reserves the right to accept or reject any application without assigning any reason whatsoever.
- 17) The sealed envelope containing Annexure 1 & 2 along with relevant documents should be submitted to:
- To,
The Deputy General Manager,
Assam Gas Company Limited,
6th Floor, Central Mall, G.S.Road (Mahapurush Srimanta Shankardev Road)
Guwahati, State: Assam, Pin Code: 781005