

ASSAM GAS COMPANY LTD
A Govt of Assam Undertaking
P.O. Duliajan, Dist: Dibrugarh
Assam 786 602

Ref:MD/AGCL-G.O./2008/239/11

Dated: 23.11.2009

NOTICE INVITING TENDER
FOR READY-BUILT OFFICE PREMISES

Assam Gas Company Limited (AGCL) a Govt. of Assam undertaking, an ISO 9001:2000 organisation having its Registered Office at Duliajan invites sealed tenders in two separate envelopes containing technical- bid and financial-bid from reputed builders / firms / developers / individuals possessing office space/ building of carpet area of 350 sq.mts at Guwahati and willing to sell the same. The premises should be located within the area of Dispur Capital Complex or prime location of Guwahati City such as G.S. Road/Zoo Road etc. The Floor area should be with outer wall to outer wall and provision of toilet, bathroom and kitchen should be earmarked properly. **No Tender documents will be issued.** Intending bidders are requested to send their bids in their own letterheads

Sealed TENDER under the two bid system must be submitted on or before **2:00 pm (IST) of 21.12.2009** and Technical Bids likely to be opened at 2:30 PM. (IST) on the same day. In case the bid could be open on the same day it shall be open on the next working day. The sealed Priced Bids shall be opened only for shortlisted tenderers on a later date after evaluation of Technical Bids.

Sealed Tenders super scribing the Tender No and date may be addressed to: The Managing Director, Assam Gas Company Ltd., Near Rajdhani Nursery, Manik Nagar, Zoo Road, Guwahati-781005 and so as to reach latest by **2:00 pm on 21.12.2009**. For any clarifications, the parties may contact assamgas@sancharnet.in. The company shall not be held responsible for postal delays / transit loss, etc.

Minimum Bid Evaluation Criteria: Vendors submitting tenders for the above job shall meet the following criteria as on the date of tender failing which they shall be treated as Technically disqualified.

- (a) The bidder must provide the following information
- i) Location of the Building.
 - ii) Total Floor Area.
 - iii) Floor Position.
 - iv) Lift facilities
 - v) Water supply.
 - vi) Kitchen/ Bathroom/ Toilets
 - vii) Electricity
 - viii) Car parking arrangements
 - ix) Other facilities if any.
- (c) Latest Income Tax clearance certificate and PAN No.
- (d) Latest Sale Tax Registration No:
- (e) Audited Financial Statements of last 3 years, say 2006-07, 2007-08 and 2008-09.
- (f) A sketch or diagram of the building and the floor.
- (g) A copy of GMDA Permission No.
- (h) A copy of certified structural drawing of the building.

(i) A copy of the property registration deed.

(j) A copy of the land patta.

For price bid:

The price quoted by the bidder should be inclusive of all the fittings inside the premises, parking area, registration charges and common area.

Applicable taxes/levies to be shown separately.

The Company reserves the right to accept or reject any or all the Tenders without showing any reason thereof.

Tender paper submitted without the documents mentioned above, will be rejected outright.

MANAGING DIRECTOR